

ABAplus **REGISTRATION INSTRUCTIONS** **for ACE Users**

Access your ABAplus and ACE eLearning resources in one location!

STEP 1: Sync your ACE account with your ABAplus account

- a) Go to <https://mynecc.blackboard.com/ultra>
- b) Type in your ACE login email address and click on “Forgot Your Password?”
- c) Scroll down to the **Email Address option**, enter your first and last name, and your ACE login email address and click “Submit”
- d) Check your email for a password reset email from Blackboard and follow the instructions to change your password

WAIT 15 MINUTES

STEP 2: Register for your ABAplus course

- a) Go to <https://necc.gosignmeup.com/Public/Course/Browse>
- b) Click on “Login” in the upper right corner of the screen
- c) Enter your ACE login and the new password you just created
 - a. If you are unable to login to complete your order, please wait another fifteen minutes.
 - b. If you continue to experience difficulty, please contact us at ABAplusInfo@necc.org
- d) Complete your ABAplus course order

STEP 3: Access your ABAplus Course through the ACE Learning Center

- a) Go to the ACE and login <https://www.aceapp.org/>
- b) Navigate to the Learning Center
- c) Your ABAplus courses will be ready for you under “My Classes”!